

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

November 13, 2025 7:30 PM

Secretary's Copy of Agenda

Board Members Present at Meeting:

☐ Sherry Amos ☐ Anthony Brown X Rebecca Carver X Marilyn Goodhue
X Brian Johns X Duane Johnson X Amy Kluver X Scott Mavin X Hilliary Minear

Others Attending the Meeting:

X Stacy Goodhue ☐ Drew Merrifield ☐ Deven Markley _____

Called to order at 7:29

Disposition of Minutes for October 2025

A. Disposition of Regular Minutes

Motion to approve by MARILYN Second ANTHONY Passed: **YES**

B. Director's Financial Report

Total money to City Hall from the library for October 2025: ~~\$98.08~~ **\$95.57**

Faxes: \$26.50 Earbuds: \$3.00 Replacements: \$67.07 Donation: \$0

C. Action on Bills

1. Abdo.....\$387.45 (books)
2. Amazon.....\$427.08 (books, office supplies, program supplies)
3. Cengage Large Print Books.....\$467.39 (books)
4. Child's World.....\$22.95 (books)
5. Credit Card/Fareway/Hardware Store.....\$585.57 (cleaning supplies, books, program supplies.
6. Cyber Solutions.....\$1,147.63 (IT service)
7. Davidson Pest Control.....\$45.00 (pest service)
8. Ingram.....\$1,556.16 (books)
9. Jeffries Cleaning.....\$410.00 (building cleaning)
10. Larry's Window Service.....\$60.00 (windows cleaning)
11. Library Store.....\$324.00 (book covers and materials)
11. Penworthy.....\$178.18 (books)
12. Polk City Library.....\$20.00 (training dinner)
13. Roberts.....\$460.00 (new faucet and pipes)
14. Stacy mileage.....\$77.70 (training mileage)

Total.....\$6,169.11

Motion to approve by __MARILYN__ Second __HILLIARY__ Passed: **YES**

D. Public Presentation to/or Discussion with the Board

List names of any who choose to speak: None present

E. Progress & service reports

Director's report:

- Work has started on the annual budget.
- Spooky Room attendance was good (551)
- Trunk or Treat attendance seemed low (319)

Stats:

- Not much to note
- ebooks are trending down; young adult is trending up
- notary services are up by 40
- everything else seems on par

F. Committee Reports:

- a. FY27 budget prep has begun
 - i. Scott will announce when the committee meets in case anyone else would like to join.

G. Unfinished Business:

- a. Light Up Carlisle
 - i. Deven Markley has volunteered to read a story.
 - ii. Will have bookmarks for children to color.
 - iii. Will not be in the Library space.

H. New Business:

- a. Incident Report
 - i. Patron left book club and fell in the back parking lot area and broke wrist. Second patron followed and also tripped and scraped a knee. Stacy completed an incident report, replaced light bulb for that area and has had a concrete company come out to level out the area.
- b. Concrete Work
 - i. in response to incident (see above)
- c. Hartford Contract
 - i.

Motion to approve by _____MARILYN_____ Second _____HILLIARY_____ Passed: **YES**

d. Recommendation to close early on November 26th and December 24th at 3pm

Motion to approve by ____ANTHONY_____ Second ____BRIAN_____ Passed: **YES**

I. Library Vision/Planning: Building Update

- a. Some members went on a tour of the construction site this afternoon
- b. Construction is progressing well. Goal is to have walls up and temporary roof on by Dec. 15 to allow work to continue through the winter.
- c. Stacy toured showroom for furniture. Next meeting will narrow down choices and talk about budget.
- d. Stacy has asked for new printing system to allow for mobile printing and card payment. Met with vendor last Friday.

J. Foundation: Tour of Homes

- a. Dec. 5 & 6, 5:30-8:00 (4 homes and 1 business)

K. Communications: None

L. Training: Recap of advocacy training from 10/22. Stacy and Marilyn attended in person. Scott also attended online.

- a. Promotion of being in contact with your congress people and city council people.
- b. Will do a more complete recap at the next meeting.

M. Upcoming Events:

Lego Challenge 11/15 1pm
Tween Book Club 11/20 6:30pm
Book Club 12/2 6:30pm
YAC 12/4 6:30pm
Gingerbread Houses 12/5 6pm
Adult Crafts 12/9 6:30pm
Family Bingo 6pm
Open Play Mondays 10:30am
Mahjong Mondays 4pm
Daycare Storytime Tuesdays 9:30am
Storytime Wednesdays 10:30am
Cribbage Thursdays 12pm

N. Adjourned at 7:57

Motion to approve by ____ANTHONY____

Second ____HILLIARY____ Passed: **YES**