CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
June 18, 2025 7:30 PM

Secretary's Copy of Agenda

Board Members Present at Meeting:

X Sherry Amos   X Anthony Brown   X Rebecca Carver   X Marilyn Goodhue
□ Brian Johns   □ Duane Johnson   X Amy Kluver   X Scott Mavin   X Hilliary Minear

Others Attending the Meeting:

X Stacy Goodhue   □ Drew Merrifield   □ Deven Markley   _____

Called to order at 7:31 PM

Disposition of Minutes for May 2025

A. Disposition of Regular Minutes

Motion to approve by Rebecca   Second Sherry   Passed: YES

B. Director's Financial Report
Total money to City Hall from the library for May 2025: $118.42
Faxes: $25.50 Earbuds: $6.00   Replacements: $86.92   Donation: $0

C. Action on Bills

1. Amazon ……………………………….. .$2,132.69 (books, program & office supplies)
2. Credit Cards/Fareway……………………$268.67 (programs supplies, cleaning supplies)
3. Cyber Solutions…………………………..$3,297.41 (IT service and new computers)
4. Davidson Pest Control……………………$45.00 (pest control)
5. Demco………………………………… $262.84 (covering supplies)
6. Ingram…………………………………… $5,814.94 (books)
7. Jeffries Cleaning………………………… $410 (monthly cleaning)
8. Micro Marketing…………………………$27.00 (books)
9. Overdrive………………………………..$2,283.53 (ebooks etc)
10. Penworthy……………………………….$173.88 (books)
11. Roberts………………………………….$220.00 (plumbing repair)
12. Sherry Schlundt………………………....$48.05 (program supplies reimbursement)
13. West Des Moines Public Library…………$200 (promotional map artist)

Total Bills……………………………………… $15,184.01

Motion to approve by Hillary   Second Anthony   Passed: YES

D. Public Presentation to/or Discussion with the Board
   List names of any who choose to speak: NONE

E. Progress & service reports

   <u>Director's report</u>:
   Nancy continues to be notary for 3 more years
   Library Closed on 7/4/25
   City implementing new software next month = impacts library as will be able to take Card payments
   New Building update:
    Request for bids around 7/1
    Final 'Page Turn' is this Friday
    Re-zoning & site plans go to Council on Monday 6/23
   Summer Reading Update:
    ABC bringing about 130 kids weekly.
    Kickoff went well, but weather really impacted numbers. Staff has worked hard and as of 6/17
    have signed up 790 people for the SR program (at same point last year only had 698)!

   Stats: See stats section

F. Committee Reports: None

G. Unfinished Business: Naming Rights – extensively discussed. Tabled for July review.

H. New Business: Adult Services Librarian job description
Motion to approve by Hillary_ Second Rebecca Passed: YEs

I. Library Vision/Planning: Update on building process (see Director's Report above)

J. Foundation: June 21st 9am-2pm Garden Tour
K. Communications: None

L. Training- None

M. Upcoming Events:
- **See Calendar for SRP events!**

N. **Adjourned at** 8:17pm

Motion to approve by Amy Second Hillary   Passed: Yes