

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

August 14, 2025 7:30 PM

Board Members Present at Meeting:

X Sherry Amos   X Anthony Brown   X Rebecca Carver   ☐ Marilyn Goodhue  
☐ Brian Johns   X Duane Johnson   X Amy Kluver   ☐ Scott Mavin   ☐ Hilliary Minear

Others Attending the Meeting:   X Stacy Goodhue   ☐ Drew Merrifield   ☐ Deven Markley \_\_\_\_\_

**Called to order at** \_\_\_\_7:35 PM\_\_

Disposition of Minutes for July 2025

A. Disposition of Regular Minutes

Motion to approve by ANTHONY   Second SHERRY   Passed: YES

B. Director's Financial Report

Total money to City Hall from the library for July 2025: \$47.44

Faxes: \$16.50 Earbuds: \$1.00 Replacements: \$29.94 Donation: \$0

C. Action on Bills

1. Amazon .....\$937.84 (programs supplies, office supplies, books)
2. Credit Cards/Fareway.....\$410.42 (security software, program supplies)
3. Cyber Solutions..... \$998.76 (IT service)
4. Davidson Pest Control.....\$45.00 (pest control)
5. Ingram.....\$1,350.75 (books)
6. Iowan.....\$24.00 (magazine)
7. IA State Extension.....\$200 (program fee)
8. Jeffries Cleaning.....\$410 (monthly cleaning)
9. Micro Marketing.....\$214.82 (books and audio books)
10. Overdrive.....\$1,298.40 (content fee)
11. Summit Fire Protection.....\$23.41 (extinguisher inspection)

Total Bills..... \$5,913.40

Motion to approve by \_REBECCA   Second ANTHONY   Passed: YES

D. Public Presentation to/or Discussion with the Board: NONE

E. Progress & service reports

Director's report:

- IA Shares/ILL changes

- New process for bills
- Author event next week
- Stacy is registered for 2 conferences this fall
- Storage update for collection (in city-owned storage)
- Fire inspection done & good!

Stats: reviewed & discussed

F. Committee Reports: NONE

G. Unfinished Business: NONE

H. New Business:

- Electronic Meeting requirements <https://ipib.iowa.gov/24ao0006-chapter-21-recent-law-changes>
- Annual Report
- Summer Reading Program Report
- Light Up Carlisle programming discussion
- Annual Accreditation process explanation (See pg 24 behind 1<sup>st</sup> tab of binder - Due in Feb 2026)
- Strategic Plan process explanation (See 3<sup>rd</sup> tab in binders – consider outside consultant? Process for community input? Etc) – will add to agenda next month
- Martensdale contract situation (no contract / charge a per-person access fee?)

- Motion to stand w/ Norwalk PL & Indianola PL to charge a per person access fee of \$28/year for Martensdale residents.

Motion to approve by SHERRY      Second REBECCA      Passed: YES

- Stacy review approval

Motion to approve by AMY      Second ANTHONY      Passed: YES

I. Library Vision/Planning: Update on building process (per email from Devin)

J. Foundation: NONE

K. Communications: NONE

L. Training- (Discuss) new training requirement Iowa Public Information Board [IPIB Training for Newly Elected and Appointed Officials | Iowa Public Information Board](#) (per new IA code – new trustees since this law went into effect, must go thru this training)

M. Upcoming Events:

Author- Jacob Flaws ‘Spaces of Treblinka. Retracing a Death Camp’

Tween Book Club 8/21 6:30 pm

Coffee Talk with People’s Bank 8/26 8am

Young Writer’s Club 8/28 6:30 pm

Book Club 9/9 6:30 pm

What is Dyslexia 9/11 6:30 pm

Mahjong Mondays 4 pm

Daycare Storytime Tuesdays 9:30 am  
Storytime Wednesdays 10:30am  
Cribbage Thursdays 12 pm

N. Adjourned at 8:50 PM

Motion to approve by AMY                      Second REBECCA                      Passed: YES