

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

August 8, 2024 7:30 PM

Secretary's Copy of Agenda

Board Members Present at Meeting:

- X Sherry Amos      X Marilyn Goodhue      X Brian Johns       Duane Johnson
- X Amy Kliver      X Scott Mavin      X Hillary Minear       Brandon Stone

Others Attending the Meeting:

- X Stacy Goodhue       Drew Merrifield       Deven Markley \_\_\_\_\_

**Called to order at 7:41 PM**

A. Disposition of Minutes for July 2024

Any Discussion: NONE

Motion to approve by Hillary    Second Scott    Passed: YES

B. Director's Financial Report

Total money to City Hall from the library for July 2024: \$139.62

Faxes: \$26    Earbuds: \$2    Replacements: \$111.62    Donation: \$0

a. Action on Bills:

- b. Amazon .....\$256.29 (books, program & office supplies)
- c. Beck Electric.....\$165.00 (electric work)
- d. Cengage.....\$1,819.33 (large print books)
- e. Credit Cards/Fareway.....\$421.00 (program sup., cleaning sup., books, dues)
- f. Cyber Solutions.....\$902.14 (IT service)
- g. Davidson Pest Control.....\$45.00 (pest control)
- h. Gareth Stevens.....\$148.40 (books)
- i. Ingram..... \$494.18 (books)
- j. Jeffries Cleaning..... \$410.00 (cleaning)
- k. Larry's Window Service.....\$60.00 (window cleaning)
- l. MicroMarketing..... \$162.87 (audio book)
- m. Penworthy.....\$162.68 (books)

Total Bills..... \$5,046.89

Motion to approve by Scott    Second Sherry    Passed: YES

C. Public Presentation to/or Discussion with the Board = NONE

D. Progress & service reports

- Stacy: Director's reports
  - Possibly adding Wireless printing option
  - Considering bringing video games to check out
  - Checkout limit change for first-timers

- Considering how to make card renewal able to be done online

- Stats – a lot of green/increases

E. Committee Reports: NONE

F. Unfinished Business: NONE

G. New Business:

- *Passed Fire Code Inspections – First time ever but passed & 60 days to make few minor corrections.*
- *New Board Members suggestions – 3 names to consider (must be resident within city limits), Stacy to contact them to see if interested.*
- School Open House 8/21 – Elem School contacted CPL about being at open house, then Hartford reached out as well.
- General Mills project – Contacted CPL about help w/ a book drive to help with Inclusion/Destigmatizing project they are working on.
- Summer Reading Stats - Total registration 783 = 189 adults read 863 books (less adults, but way more books than 2023) Great Summer Reading participation numbers overall.
- WA County Fair - 2,182 visitors (actual contact & conversations had, not just passers-by!)

H. Library Vision/Planning: update on building and referendum

- a. Influencer Group Met – With only 1 weeks notice = 6 people came but all had great influencing possibilities. ISG will be putting all further info together for those influencers (what, how & when)
- b. Working on info for Website update (i.e. banner)
- c. Video – in the works
- d. Brochure – done & available soon

I. Foundation/Building: NONE

K. Communications: NONE

L. Training- Library Standards Section 5- Stacy (Blue tab of binder; pages 14-15)

M. Upcoming Events:

- Mahjong Mondays 6:30pm
- Cribbage Thursdays 12pm
- Young Writer's Club 8/22 6:30pm
- Book Club 9/3 6:30pm
- Storytime 9/4 10:30am
- Adult Make & Take 9/10 6:30pm

N. **Adjourned at 8:32 PM**

Motion to approve by Amy Second: Brian Passed: YEP