

CARLISLE PUBLIC LIBRARY

135 School Street – PO BOX S, Carlisle, Iowa 50047

515-989-0909 Fax 515-989-4328

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES

01/11/2024 7:30PM

Meeting called to order at: 7:30pm

IN ATTENDANCE: Scott Mavin, Marilyn Goodhue, Duane Johnson, Amy Kluver, Sherry Amos

Not Present: Brandon Stone, Hillary Minear, Deven Markley (non-trustee/City Administrator)

AGENDA

A, Disposition of Minutes for December 2023

Approved	1 st = Duane	2 nd = Daphne
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B. Director's Financial Report

- Total money to City Hall from the library for December 2023: \$64.49
Faxes: \$36.50 Earbuds: \$4.00 Replacements: \$23.99 Donation: \$0

C. Action on Bills:

1. Amazon \$835.50 (books, program & office supplies)
2. Book Farm.....\$733.06 (books)
3. Credit Cards/True Value/ Fareway..... \$404.55 (cleaning, program supplies)
4. Cyber Solutions.....\$902.14 (IT service)
5. Davidson Pest Control.....\$45.00 (pest control)
6. Ingram..... \$780.53 (books)
7. Jeffries Cleaning..... \$410.00 (cleaning)
8. MicroMarketing..... \$166.94 (AV, books)
9. Overdrive.....\$1,022.62 (ebooks)
10. Robison Electric.....\$85.26 (light fixtures)

Total Bills..... \$5,385.60

Bills Approved	1 st = Duane	2 nd = Marilyn
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D. Public Presentation to/or Discussion with the Board:

Individual comments are limited to no more than three (3) minutes. Individuals addressing the Board must provide their name and address for the record, in order to comply with open meetings laws and proper meeting procedures.

E. Progress & Service Reports

Stacy Director Reports –

- Due to inclement weather, already planned closing tomorrow due to Blizzard Warnings already.
- Sherry (new youth librarian) jumping right in and doing great.
Stats – expected to be impacted by weather next month.

F. Committee Reports: Budget meeting with Council on the 13th at 8am, Stacy will go with.

G. Unfinished Business: None

H. New Business:

Equipment Circulation Policy update

Changes made= Line added under “II Circulation” heading was added to read “Hotspots may not be reserved. They are available on a first come, first serve basis.”

Approved	1 st = Maralyn	2 nd = Daphne
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I. Library Vision/Planning: Met with architects on January 4th. We updated the drawing. Design will go out for cost estimation once final approval of design is given.

J. Foundation: Tour of Homes update – very successful & already started planning for next year.

K. Communications: None

L. Training or other info: Amy Chapter 14,15,16

M. Upcoming Events:

- Budget Meeting 1/13 8am
- Adult Make & Take 1/16 6:30pm
- Stuff Animal Sleepover 1/19 6:30pm
- Medicap Pharmacist presentation on medications 1/23 6:30pm
- Young Writer’s Club 1/25 6:30pm
- Book Club 2/6 6:30pm
- Storytimes and Sprouts Storytime
- Mahjong Mondays
- Cribbage Thursdays

N. Adjournment

Adjournment Approved	1 st = Marilyn	2 nd = Daphne
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