

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

September 12, 2023 7:30 PM

Secretary's Copy of Agenda

Board Members Present at Meeting:

- x Sherry Amos x Dan Carver x Marilyn Goodhue Duane Johnson
- x Amy Kluver Scott Mavin x Hillary Minear x Daphne Sayers x Jim Van Gundy

Others Attending the Meeting:

- x Stacy Goodhue Drew Merrifield Deven Markley

Called to order at 7:30

A. Disposition of Regular Minutes

Any Discussion:

Motion to approve by Daphne Second Jim Passed: Y

B. Director's Financial Report

- Total money to City Hall from the library for August 2023: \$65.83
for faxes: \$23.25 earbuds: \$1 Donation: \$0 from replacements: \$41.58

C. Action on Bills:

- a. Amazon \$759.87 (books, program & office supplies)
- b. Biblionix.....\$2,295 (check out system contract)
- c. Cengage.....\$1,766.00 (large print books)
- d. Credit Cards/True Value..... \$264.95 (cleaning supplies, storage, craft and program supplies, notary renewal)
- e. Cyber Solutions..... \$1,256.13 (IT service, toner, keyboard)
- f. Data443.....\$97.52 (software)
- g. Davidson Pest Control.....\$45.00 (pest control)
- h. Ebsco.....\$580.00 (software)
- i. Ingram..... \$1,113.58 (books)
- j. Jeffries Cleaning..... \$410.00 (cleaning cleaning)
- k. Jess' Lock & Key.....\$940.00 (lock change)
- l. Library Store.....\$306.76 (book covers)
- m. MicroMarketing..... \$71.02 (books and audio books)
- n. Penworthy.....\$221.65 (books)

Total Bills..... \$10,127.48

Motion to approve by Daphne Second Jim Passed: Y

D. Public Presentation to/or Discussion with the Board

List names of any who choose to speak:

E. Progress & service reports

Stacy: Director's reports

- Library sale Oct. 21 & 22
- Looking for donations of books for Trunk or Treat
- Locks were changed- each staff member has a code
- Mold growing in bathroom ceiling and closet but getting fixed

Stats:

- Stats down this August, so much discussion on this and Stacy will continue to analyze the data to see what can be done to improve

F. Committee Reports: None

G. Unfinished Business: None

H. New Business:

- Hartford Contract FY25 & FY26, Stacy presented the contract and letter to Hartford City Council, and the proposed amount.

Motion to approve by Daphne Second Jim Passed: Y

- Reschedule November Meeting: recommend Tuesday 11/14

I. Library Vision/Planning: None

I. Foundation/Building: New cost estimates will start soon.

K. Communications: None

L. Training for Chapter 9 & 10 (Dan)

M. Upcoming Events: Young Writer's Club 8/24 6:30pm

- a. Learn Mahjong 9/13, 9/20, 9/27 6:30pm
- b. Charcuterie Boards 9/19 6:30pm
- c. Crafter's Club 9/28 5pm
- d. Young Writers Club 9/28 6:30pm

- e. Book Club 10/3 6:30pm
- f. Make & Take 10/10 6:30pm
- g. Crafter's Club 10/12 5pm
- h. Storytimes and Sprouts story times

N. **Adjourned at** 8:12

Motion to approve by Daphne Second Amy Passed: Y