

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

December 08, 2022 7:30 PM

MINUTES

Board Members Present at Meeting:

- Sherry Amos     Marilyn Goodhue     Fabian Hernandez     Duane Johnson
- X Amy Kluver    X Scott Mavin    X Kay Randleman    X Daphne Sayers    X Jim Van Gundy

Others Attending the Meeting:

- X Stacy Goodhue     Drew Merrifield     Deven Markley    \_\_\_\_\_

Called to order at 7:33

A. Disposition of Regular Minutes

Motion to approve by \_\_\_DAPHNE\_\_\_    Second \_\_\_Jim\_\_\_    Passed: **YES**

B. Director’s Financial Report

- Total money to City Hall from the library for (date): \$  
for faxes: \$30    earbuds: \$6    Donation: \$20    from replacements: \$62.87

C. Action on Bills:

1. Amazon .....\$335.05 (books, program sup., AV)
2. Credit Card/True Value.....\$127.9 (program and office supplies)
3. Cyber Solutions.....\$708.41 (IT service)
4. Davidson Pest Control.....\$45.00 (pest control)
5. Fareway.....\$57.56 (program and cleaning supplies)
6. Ingram.....\$815.79 (books)
7. Jeffries Cleaning.....\$410.00 (cleaning)
8. MicroMarketing.....\$64.13 (DVD, audiobooks)
9. Overdrive.....\$1884.11 (ebooks)
10. Roberts.....\$580.00 (plumbing work)
11. Stacy Goodhue.....\$127.68 (mileage)
12. USPS.....\$108.00 (post office box)

Total Bills..... \$5,263.63

Motion to approve by \_ JIM\_\_\_    Second \_\_ DAPHNE \_\_\_\_\_ Passed: YES

D. Public Presentation to/or Discussion with the Board: NONE

E. Progress & service reports:

a. Stacy: Director’s reports:

- Inventory is done
- Re-Cataloging started w/ Stacy in lead
- Giving tree is out
- Stacy & Duane went to statewide training in Milo.

b. Stats: Reviewed

- Juvenile circulation remains highest
- Circulation for past 2 months is higher than past 2 Octobers & Novembers (since pandemic)

F. Committee Reports: NONE

G. Unfinished Business: NONE

H. New Business:

**a. Nomination of officers:**

- i. President – Scott Mavin
- ii. VP – Duane Johnson
- iii. Secretary – “FLOATING”

Motion to approve by \_\_KAY\_\_ Second \_\_ DAPHNE\_\_ Passed: YES

- b. **Closing dates thru 02/28/2024** (Mon 5/29, Tue 7/4, Mon 9/4, Thur 11/23 & Fri 11/24, and 2 days for Christmas 2023 that mirror city Hall’s “holiday dates”, Mon 1/1/24 and 1 training day in Feb 2024 [date TD])

Motion to approve by \_\_DAPHNE\_\_ Second \_\_KAY\_\_ Passed: YES

**c. Review Bylaws**

Motion to approve by \_\_DAPHNE\_\_ Second \_\_JIM\_\_ Passed: YES

I. Library Vision/Planning: NONE

J. Foundation/Building: Update on Tour of Homes (Marilyn not present to give details)

K. Communications: NONE

L. Training of Other Info:

- Ch. 2 of Trustee’s Handbook presented by Scott
- January – will discuss county-wide trustee training attended by Stacy & Duane
- February – will discuss Ch. 3 of Trustee’s Handbook

M. Upcoming Events:

Gingerbread Night: 12/9 & 12/10 (4<sup>th</sup> and 5<sup>th</sup> grade only)

Adult Make and Take 12/13 (Scrabble tile give tags)

Closed 12/23-12/26

Stacy will be taking vacation in January

N. **Adjourned at** \_\_ 8 \_\_ : \_\_ 30pm\_\_

Motion to approve by \_\_DAPHNE\_\_ Second \_\_JIM\_\_ Passed: YES