

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

July 13, 2023 7:30 PM

# Minutes

Board Members Present at Meeting:

- Sherry Amos       Dan Carver      X Marilyn Goodhue      X Duane Johnson
- Amy Kluver      X Scott Mavin      X Kay Randleman      X Daphne Sayers       Jim Van Gundy

Others Attending the Meeting:

- X Stacy Goodhue       Drew Merrifield      X Deven Markley \_\_\_\_\_

Called to order at 7:37

A. Disposition of Regular Minutes

Motion to approve by Daphne Sayers Second Duane Johnson  
 Passed: Y

B. Director’s Financial Report

- Total money to City Hall from the library for June 2023: \$68.80  
 for faxes: \$16 earbuds: \$6 Donation: \$ from replacements: \$46.80

C. Action on Bills:

1. Amazon .....\$481.80 (books, program & office supplies)
2. Chamber of Commerce.....\$20.00 (SRP Prize)
3. Credit Cards/True Value.....\$904.89 (program supplies, hotspot contract, books)
4. Cyber Solutions.....\$753.17 (IT service)
5. Davidson Pest Control.....\$45.00 (pest control)
6. Demco.....\$231.74 (book covering supplies)
7. Ingram.....\$1394.60 (books)
8. iRead.....\$28.20 (SRP T-shirt)
9. Jeffries Cleaning.....\$410 (cleaning cleaning)
- 10.
11. MicroMarketing.....\$91.48 (books and DVDs)
12. Overdrive.....\$1,173.60 (platform fee)
13. Stacy Reimbursement.....\$38.50 (paper towels)

Total Bills..... \$5,572.98

Motion to approve by \_\_\_Duane Johnson\_ Second \_\_\_\_\_Daphne Sayers\_\_\_\_\_ Passed: Y

D. Public Presentation to/or Discussion with the Board

List names of any who choose to speak: None

E. Progress & service reports

Stacy: Director's reports

Summer Reading almost finished for the year But numbers are down by a little over 100

Stats:

Check outs month over month but still okay. Adults are trending down. County numbers are down.

F. Committee Reports:

Performance reviews will come from Scott from a new email address. libraryboard@carlisleiowa.org

G. Unfinished Business: Possible changes to Equipment Policy and Circulation Policy

Equipment Policy

Motion to approve by Daphne Sayers Second Kay Randleman. Passed: Y

Circulation Policy

Motion to approve changes by Duane Johnson Second Kay Randleman. Passed: Y

H. New Business: Polk County Services Contract

Our library will be receiving \$2,800.00 less per year for the next three years. The contract came so late that we have no choice but to sign the contract.

Motion to approve by. Daphne Sayers Second Scott Mavin Passed: Y

I. Library Vision/Planning: Update on referendum

The referendum will be held in November of 2024

Update on new cost estimate: No new information at this meeting.

J. Foundation/Building: Garden Tour Update

K. Communications: Accreditation approved

L. Training for Chapter 6,7,8 on hold until next month

M. Upcoming Events: on Calendar

Book club

N. **Adjourned at** \_\_\_\_\_

8:12

Motion to approve by. Daphne Sayers

Second Kay Randleman. Passed: Y