

CARLISLE PUBLIC LIBRARY

135 School Street – PO BOX S, Carlisle, Iowa 50047

515-989-0909 Fax 515-989-4328

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES

06/08/2023 7:30PM

Minutes

In attendance: Scott Mavin, Duane Johnson, Kay Randleman, Daphne Sayers, Sherry Amos, Dan Carver, Jim Van Gundy

A, Disposition of Minutes for May 2023 – Daphne 1st, Jim 2nd, motion passed

Introduction of new Trustee Dan Carver

B. Director’s Financial Report

- Total money to City Hall from the library for May 2023: \$91.46
Faxes: \$31.50 Earbuds: \$1.00 Replacements: \$64.96 Donation: \$0

C. Action on Bills:

1. Amazon\$709.60 (books, program & office supplies)
2. Credit Cards\$139.54 (program supplies)
3. Cyber Solutions.....\$914.01 (IT service and toner)
4. Davidson Pest Control.....\$45.00 (pest control)
5. Fareway.....\$41.94 (program supplies)
6. Ingram.....\$116.73 (books)
7. Iowan Magazine.....\$24.00 (magazine subscription)
8. iRead.....\$28.20 (SRP T-shirt)
9. Jeffries Cleaning.....\$410 (cleaning cleaning)
10. Larry’s Window Cleaning.....\$60.00 (window cleaning)
11. Library Journal.....\$99.00 (Magazine)
12. MicroMarketing.....\$136.47 (audiobooks and DVDs)
13. Penworthy.....\$164.23 (books)
14. School Library Journal.....\$89.00 (magazine)

Total Bills..... \$2,977.72

Approval of Bills Payment: Daphne 1st, Kay 2nd, motion passed

D. Public Presentation to/or Discussion with the Board:

Individual comments are limited to no more than three (3) minutes. Individuals addressing the Board must provide their name and address for the record, in order to comply with open meetings laws and proper meeting procedures.

E. Progress & Service Reports

Monthly activity at the library is down, possibly due to road construction. Usage of Adventure Pass is up.

Stacy Director Reports
Stats

F. Committee Reports: None

G. Unfinished Business: None

H. New Business: Updated Equipment Policy

Motion was made by Duane to accept the proposed changes to the Carlisle Public Library Equipment Circulation Policy. Seconded by Daphne. Motion passed

In addition, the Director will review policy for circulation of books and related materials to consider similar wording changes. Will also review with City Attorney the disclaimer of liability for those using electronics borrowed from the library. These will be discussed further at a future meeting.

I. Library Vision/Planning: None

J. Foundation/Building: Garden Tour To be held on June 24 9 a.m. to 1 p.m. Tickets on sale at the library or online.

K. Communications: None

L. Training or other info: Section 5 of Trustee Handbook Scott led discussion of the section on Approving and Monitoring the Budget.

M. Upcoming Events:

See Calendar To date 443 signed up for summer reading, more expected

N. Adjournment Daphne 1st, Duane 2nd, motion passed