

CARLISLE PUBLIC LIBRARY

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CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

July 14, 2022 7:30 PM

Board Members Present at Meeting:

- X Sherry Amos
Marilyn Goodhue
- X Duane Johnson
Amy Kluver
- X Scott Mavin
- X Daphne Sayers
- X Fabian Hernandez
- X Kay Randleman
Jim Van Gundy

Others Attending the Meeting:

- X Stacy Goodhue
Deven Markley

Called to order at 7:31 pm

A. Disposition of Minutes for June 2022 meeting Motion to approve by: Daphne <u>Second: Kay</u> <u>Passed: Y</u>
B. Director's Financial Report Total money to City Hall from the library for June 2022: \$107.98 Faxes: \$37 Earbuds: \$0 Replacements: \$107.98 Donation: \$0
C. Action on Bills: 1. Amazon\$343.97 (books, office supplies, AV) 2. Credit Card/True Value.....\$1014.44 (Amazon Prime, notary supplies, program supplies, SRP books, Storywalk supplies) 3. Cyber Solutions.....\$1065.39 (IT service, monitors, cables, printer replacement part) 4. Davidson Pest Control.....\$45.00 (pest control) 5. Ebsco..... \$276.00 (circulation software) 6. Fareway.....\$107.46 7. Ingram.....\$1003.79 (books) 8. iRead.....\$16.13 (program supplies) 9. Jeffries Cleaning.....\$410.00 (cleaning)

<p>10. Library Journal.....\$104.99 (professional magazine)</p> <p>11. Library Store.....\$590.26 (book covering supplies)</p> <p>12. MicroMarketing.....\$44.22 (audio books)</p> <p>13. Mobile Beacon.....\$600.00 (hotspot contract)</p> <p>Total Bills..... \$5621.65</p> <p>Motion to approve by: <u>Duane Second: Daphne Passed: Y</u></p>
<p>D. Public Presentation to/or Discussion with the Board</p> <ul style="list-style-type: none"> • None
<p>E. Progress & service reports</p> <ul style="list-style-type: none"> • Stacy: Director’s Report: Shared staffing updates, Aug. 8 the Library is on the City Council agenda • Stats- Stacy shared the stats and events from June and the end of the year stats, and shared about summer programming
<p>F. Committee Reports:</p> <ul style="list-style-type: none"> • Stacy review
<p>G. Unfinished Business:</p> <ul style="list-style-type: none"> • Strategic Plan- Stacy will work on some survey questions to send out late August and then a work session possibly in September.
<p>H. New Business:</p> <ul style="list-style-type: none"> • Holidays for staff- looked at sections from the City handbook and what has been done in the past with following the same holidays as the City. Stacy would like to retrack what she proposed in January, due to the new staff and no vacation. Scott will go to Deven to discuss the option of- <ul style="list-style-type: none"> -Open Saturday after Thanksgiving, and have Thanksgiving and Friday after off. -Open Dec. 23 and then have Dec. 24, 25 and 26 as the days off. <p>Motion to approve by: <u>Daphne Second: Kay Passed: Y</u></p> <ul style="list-style-type: none"> • For the Board training this upcoming year, Stacy will take us through the Trustee Handbook in small portions.
<p>I. Library Vision/Planning:</p> <ul style="list-style-type: none"> • None
<p>J. Foundation/Building:</p>

<ul style="list-style-type: none"> • Updates- Looking into creating a Library Booster Club- \$35 annual fee per family, then a monthly preview newsletter to have early access to new books, and to the book sale- goal for October to get this info out.
<p>K. Communications:</p> <ul style="list-style-type: none"> • None
<p>L. Training or Other info:</p> <ul style="list-style-type: none"> • Nancy: Collection Management: Maintaining Your Collection
<p>M. Upcoming Events:</p> <ul style="list-style-type: none"> • See Calendar handout
<p>N. Adjournment</p>

Adjourned at 8:14 pm

Motion to approve by: Daphne Second: Kay Passed: Y