

CARLISLE PUBLIC LIBRARY

135 School Street – PO BOX S, Carlisle, Iowa 50047 515-989-0909 Fax 515-989-4328

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

November 11, 2021 6:00 PM

Board Members Present at Meeting:

- X Sherry Amos
- X Marilyn Goodhue
- X Duane Johnson
- X Amy Kluver
- X Scott Mavin
- X Daphne Sayers
 - Fabian Hernandez
 - Kay Randleman
- X Jim Van Gundy

Others Attending the Meeting:

- X Stacy Goodhue
 - Deven Markley

Called to order at 6:00 pm

A. Disposition of Minutes for October 2021 meeting Motion to approve by: <u>Daphne</u> Second: <u>Duane</u> Passed: <u>Y</u>
B. Director's Financial Report Total money to City Hall from the library for October 2021: \$85.97 Faxes: \$25 Earbuds: \$2 Replacements: \$15 Donation: \$43.97
C. Action on Bills: Abdo.....\$427.00 (books) Amazon\$524.70 (books, programs, AV) Credit Card/True Value.....\$419.08 (Science Center (Adventure Pass), program supplies, office supplies) Cyber Solutions.....\$583.41 (IT service) Davidson Pest Control.....\$45.00 (pest control) Des Moines Public Library.....\$27.00 (replacement cost of damaged ILL book) Des Moines Register.....\$98.08 (newspaper) Fareway.....\$36.84 (programs) Hunter's Tree Stump Removal.....\$100 (stump removal) Ingram.....\$685.48 (books) Jeffries Cleaning.....\$410.00 (cleaning)

<p>The Library Store.....\$328.19 (book covers) MicroMarketing..... \$145.99 (audio books, DVD, books) Overdrive.....\$494.47 (ebooks, eaudio)</p> <p>Total Bills..... \$4325.24</p> <p>Motion to approve by: <u>Scott Second: Daphne Passed: Y</u></p>
<p>D. Public Presentation to/or Discussion with the Board</p> <ul style="list-style-type: none"> • None
<p>E. Progress & service reports</p> <ul style="list-style-type: none"> • Stacy: Director's Report: Holly's 90 day review is coming up. Stacy spoke at the Carlisle School Board, in regard to the Books Censorship, as her role as President of the Iowa Library Association. Marilyn is stepping back from the President role on the Board next month for nominations. • Stats- Stacy shared the stats and events from October.
<p>F. Committee Reports:</p> <ul style="list-style-type: none"> • Budget Committee- FY23 Budget discussion- Budget presented with an addition of the change to the additional insurance costs per City HR. <p>Motion to approve by: <u>Daphne Second: Scott Passed: Y</u></p>
<p>G. Unfinished Business:</p> <ul style="list-style-type: none"> • None
<p>H. New Business:</p> <p>Review of the following policies:</p> <ul style="list-style-type: none"> • Public Posting Policy-recommend it remain as is, except the first bullet point change bulletin board to Public Posting Area. <p>Motion to approve by: <u>Duane Second: Scott Passed: Y</u></p> <ul style="list-style-type: none"> • Display Case Policy- motion to table it this month and Stacy will rework it for next month. <p>Motion to approve by: <u>Daphne Second: Jim Passed: Y</u></p> <ul style="list-style-type: none"> • Digital Signage Policy- recommend it remain as is. <p>Motion to approve by: <u>Daphne Second: Amy Passed: Y</u></p>
<p>I. Library Vision/Planning:</p> <ul style="list-style-type: none"> • None
<p>J. Foundation/Building:</p> <ul style="list-style-type: none"> • Tour of Homes in December- purchase tickets. • Chamber Dinner- on Jan. 29 at Summerset Winery, would like the Board to attend.
<p>K. Communications:</p>

<ul style="list-style-type: none">• None
L. Training or Other info: Holly-Summer Reading Program webinar
M. Upcoming Events: Knit Night 11/16 6:30 pm Closed 11/24-11/28 Early Out Wednesdays Gingerbread Houses 12/3 & 4 7pm Book Club
N. Adjournment

Adjourned at 6:35 pm

Motion to approve by: Daphne Second: Amy Passed: Y