

# CARLISLE PUBLIC LIBRARY

135 School Street – PO BOX S, Carlisle, Iowa 50047      515-989-0909      Fax 515-989-4328

## CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

February 11, 2021      7:30 PM

### Optional Zoom:

<https://us02web.zoom.us/j/88091505756?pwd=a3q4eDBsNm5wcHozUXFIVHhYeVMydz09>

### Board Members Present at Meeting:

- X Sherry Amos
- X Marilyn Goodhue  
    Duane Johnson
- X Amy Kluver
- X Scott Mavin
- X Daphne Sayers
- X Fabian Hernandez
- X Kay Randleman
- X Jim Van Gundy

### Others Attending the Meeting:

- X Stacy Goodhue  
    Beth  
    Deven Markley

Called to order at 7:30 pm

A. Disposition of Minutes for January 2021 meeting Motion to approve by: <u>Jim</u> Second: <u>Daphne</u> Passed: <u>Y</u>
B. Director's Financial Report Total money to City Hall from the library for January 2021: \$51 Faxes: \$34 Earbuds: \$3 ILL: \$12 Replacements: \$2 Donation: \$0 Friends Annual Total: \$19,635.90 Foundation Annual Total: \$19,441.09
C. Action on Bills: Amazon Business.....\$139.99 (AED batteries, purchased on Fire Department account) Amazon (library).....\$127.51 (books and program supplies) Carlisle Citizen ..... \$46.76 (employment ads) Credit Card .....\$335.49 (ALA memberships, ALA conference, cleaning supplies, program subscription)

Cyber Solutions.....	\$508.46 (IT and web services)
Davidson Pest Control.....	\$40.00 (pest control)
Demco.....	\$401.74 (book easels)
Fareway.....	\$13.99 (paper towels)
Gale/Cengage Learning.....	\$152.30 (books)
Indoff.....	\$37.99 (paper)
Ingram.....	\$546.30 (books)
Jeffries Cleaning.....	\$375.00 (cleaning)
Larry's Window Cleaning.....	\$50.00 (window cleaning)
Library Store.....	\$177.32 (book easels)
Micromarketing.....	\$260.16 (audio books, books)
Overdrive.....	\$1,023.38 (ebooks)
Rose Hebron Reimbursement.....	\$15.49 (program kits)

Total Bills..... \$4,251.88

Motion to approve by: Scott Second: Fabian Passed: Y

D. Public Presentation to/or Discussion with the Board

- None

E. Progress & service reports

- Stacy: Director's Report- Applying for a grant to paint the outside of the library- power washing, paint, contractor.
- Friends of the Parks will match a grant if we get for a Story Walk. Should know by the end of May.
- Budget time- one staff member asked for a raise, so will look through and share next month.
- Stats- All are enjoying the new stats format. Good to see more green than red.

F. Committee Reports:

- None

G. Unfinished Business:

- None

H. New Business:

- Approve library closure for staff training 2/26/21

Motion to approve for staff training by: Kay Second: Daphne Passed: Y

- Review Gifts and Donation Policy- make any changes needed

Motion to approve the highlighted changes by: Jim Second: Kay Passed: Y

I. Library Vision/Planning:

- Meeting with all parties at City Hall 2/20/21 at 8:00am- Zoom option available  
-Stacy would like at least half of us there in person, due to a lot lost with technology

J. Foundation/Building:

- Secret Gardens of Carlisle- June 19 (raindate June 26)
- Wreath sale in Oct/Nov for the Holidays

K. Communications:

- Letter regarding old Dr. Office

L. Upcoming Events:

- Family Storytime: Mondays at 6:30pm
- Storytime: Wednesdays at 10:30am
- Council Meeting with Foundation etc 2/20 9am
- Book Club 3/2 6:30 pm

M. Adjournment

Adjourned at 8:05pm

Motion to approve by: Daphne Second: Amy Passed: Y