

CARLISLE PUBLIC LIBRARY

135 School Street – PO BOX S, Carlisle, Iowa 50047 515-989-0909 Fax 515-989-4328

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

December 17, 2020 7:30 PM Meeting will take place at City Hall

AGENDA

A. Disposition of Minutes for November 2020

B. Director’s Financial Report

- Total money to City Hall from the library for November 2020: \$59.97
Faxes: \$3.50 Earbuds: \$3 ILL:\$5 Replacements: \$36.98 Donation: \$11.49

C. Action on Bills:

1. Amazon.....\$180.78 (books, DVDs, programs, office supplies)
2. Credit Card and True Value\$179.61 (batteries, cleaning supplies, programs)
3. Cyber Solutions.....\$646.46 (IT services, headphones, ink)
4. Davidson Pest Control.....\$40.00 (pest control)
5. Demco.....\$87.28 (label protectors)
6. Fareway.....\$27.98 (office supplies)
7. Gale/Cengage Learning.....\$102.71 (books)
8. Ingam.....\$1071.12 (books)
9. Jeffries Cleaning.....\$375.00 (cleaning service)
10. Micromarketing.....\$98.88 (audio books and books)
11. Overdrive.....\$991.29 (ebooks and downloadable audio)
12. USPS.....\$94.00 (P.O. Box)
13. Warren County Genealogical Society.....\$60.00 (book)
14. Warren County Historical Society.....\$45.00 (book)

Total Bills..... \$4,000.11

D. Public Presentation to/or Discussion with the Board

None

E. Progress & service reports

Stacy: Director's Report

Stats

F. Committee Reports:

None

G. Unfinished Business:

None

H. New Business:

*Nominations and elections for President, Vice President, Secretary

*Possible creation of Treasurer (or a similar name) position. This position would chair the Budget Committee and sign off on month bills. If approved an update of the Bylaws would be required.

*Set second Tuesday of each month at 7:30pm as official date and time.

*Determine dates closed for next calendar year. Recommended:

1/1/21

5/31/21

7/5/21

9/6/21

11/25-11/27

12/24-12/25

Plus one date yet to be determined for staff training

I. Library Vision/Planning:

None

J. Foundation/Building:

None

K. Communications:

None

L. Upcoming Events:

Virtual Storytime every Wednesday at 10:30am

Library Closed 12/24-12/27 (Christmas), 1/1/2021 (New Year's)

Virtual Family Storytime 1/4/21 6:30pm

Adult Book Club 1/5/21 6:30pm

M. Adjournment