

# CARLISLE PUBLIC LIBRARY

135 School Street – PO BOX S, Carlisle, Iowa 50047      515-989-0909      Fax 515-989-4328

## CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

September 10, 2020    7:30 PM

### Board Members Present at Meeting:

- X Sherry Amos
- X Marilyn Goodhue
- X Duane Johnson
- X Amy Kluver  
    Scott Mavin
- X Daphne Sayers
- X Fabian Hernandez
- X Kay Randleman  
    Jim Van Gundy

### Others Attending the Meeting:

- X Stacy Goodhue
- X Dee Shalon  
    Beth  
    Deven Markley

Called to order at 7:32pm

A. Disposition of Minutes for August 2020 meeting Motion to approve by: <u>Kay Second: Daphne Passed: Y</u>	
B. Director's Financial Report	
<ul style="list-style-type: none"><li>• Total money to City Hall from the library for August 2020: \$186.75     Faxes: \$60.50 Earbuds: \$0 ILL: \$15 Replacements: \$111.25</li></ul>	
C. Action on Bills:	
D. Amazon.....	\$376.40 (books, av, programs)
E. Biblionix.....	\$1,968.00 (circulation software)
F. Credit Card and True Value .....	\$79.97 (notary training, cleaning supplies)
G. Cyber Solutions.....	\$458.46 (IT services)
H. Davidson Pest Control.....	\$40.00 (pest control)
I. Demco.....	\$233.04 (circulation supplies)
J. Fareway.....	\$20.00 (program supplies)
K. Gale/Cengage Learning.....	\$175.71 (books)
L. Indoff.....	\$34.50 (paper)

M. Ingam.....	\$701.13 (books)
N. Jeffries Cleaning.....	\$375.00 (cleaning service)
O. Micromarketing.....	\$131.77 (audio books and DVD's)
P. State Library of Iowa.....	\$257.56 (Online resources contract)
Total Bills.....	\$4,851.54
Motion to approve by: <u>Daphne Second: Fabian Passed: Y</u>	
D. Public Presentation to/or Discussion with the Board	
<ul style="list-style-type: none"> <li>• None</li> </ul>	
E. Progress & service reports	
<ul style="list-style-type: none"> <li>• Stacy: Director's Report- Staff is getting trained to be Notary, looking for donations for disinfecting wipes, capping library at 30 on Wednesdays</li> <li>• Dee: Shared stats for August and upcoming programs- a lot of fun craft kits</li> </ul>	
F. Committee Reports:	
<ul style="list-style-type: none"> <li>• None</li> </ul>	
G. Unfinished Business:	
<ul style="list-style-type: none"> <li>• Update on new website- can use services we already have for only \$50. So propose we go with this option.</li> </ul>	
Motion to approve by: <u>Amy Second: Kay Passed: Y</u>	
H. New Business:	
<ul style="list-style-type: none"> <li>• Foundation year end totals: \$18,556.10</li> <li>• Consider possible updates to Unscheduled Closing policy. A lot of question so suggested that we table until the next month.</li> </ul>	
Motion to approve by: <u>Daphne Second: Amy Passed: Y</u>	
<ul style="list-style-type: none"> <li>• Survey Results- 45 responded from Carlisle.</li> </ul>	
I. Library Vision/Planning:	
<ul style="list-style-type: none"> <li>• Idea for new building- babies and toddlers- Baby Garden</li> </ul>	
J. Foundation/Building:	
<ul style="list-style-type: none"> <li>• Heart and Hate It project- sticker to rate it on the back of the book</li> </ul>	
K. Communications:	
<ul style="list-style-type: none"> <li>• None</li> </ul>	
L. Upcoming Events:	
<ul style="list-style-type: none"> <li>• Friends Book Sale 9/17 5-7pm (\$5 enter fee) 9/18 8:30am-5pm 9/19 10am-4pm at old Great Western Bank</li> <li>• Virtual Storytime Wednesdays 10:30am Thursdays 7pm</li> <li>• Dungeons and Dragons 9/19</li> </ul>	

- 4<sup>th</sup> and 5<sup>th</sup> grade virtual Clue 9/26
- Adult Trivia 9/28
- Book Club 10/5

M. Adjournment

Adjourned at 8:23 pm

Motion to approve by: Daphne Second: Amy Passed: Y