

CARLISLE PUBLIC LIBRARY

135 School Street – PO BOX S, Carlisle, Iowa 50047 515-989-0909 Fax 515-989-4328

CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

August 13, 2020 7:30 PM

Board Members Present at Meeting:

X Sherry Amos
X Marilyn Goodhue
 Duane Johnson
X Amy Kluver
X Scott Mavin
X Daphne Sayers
X Fabian Hernandez
X Kay Randleman
X Jim Van Gundy

Others Attending the Meeting:

X Stacy Goodhue
X Dee Shalon
 Beth
 Deven Markley

Called to order at 7:32 pm

Due to Covid-19 the Library Board meeting will be conducted virtually via Zoom and in person at 7201 SE 52nd St. Carlisle, IA 50047.

Join Zoom Meeting

Dial by your location

312 626 6799

Meeting ID: 874 0651 9916

<https://us02web.zoom.us/j/87406519916?pwd=UnRsMmhkL1MrUXdzajI5cjI5SOExHUT09>

Passcode: 106190

A. Disposition of Minutes for July 2020 meeting

Motion to approve by: Kay Second: Daphne Passed: Y

B. Director's Financial Report

- Total money to City Hall from the library for July 2020: \$113.45
Faxes: \$31.50 Earbuds: \$2 ILL: \$ 6 Replacements: \$73.95

C. Action on Bills:

1. Amazon.....\$250.72 (books, av, programs)
2. Carlisle Citizen.....\$51.00 (job ads)
3. Credit Card and True Value\$996.61 (ARSL Conference, book, software for Cricut, Summer program supplies, Hotspots and hotspot contract)
4. Cyber Solutions.....\$950.96 (IT services and toner)
5. Davidson Pest Control.....\$40.00 (pest control)
6. Dollar General.....\$17.66 (office supplies)
7. Fareway.....\$1.49 (program supplies)
8. Gale/Cengage Learning.....\$23.99 (books)
9. Indoff.....\$34.50 (paper)
10. Ingram..... \$1024.91 (books)
11. Jeffries Cleaning.....\$750.00 (June and July cleaning)
12. Larry's Window Service.....\$15.00 (window cleaning)
13. Micromarketing.....\$39.99 (audio book)
14. Science Center of Iowa.....\$250.00 (Adventure Pass)
15. State Library of Iowa.....\$935.68 (Bridges content fee)
\$62.00 (Bridges platform fee)

Total Bills..... \$5,5444.51

Motion to approve by: Scott Second: Kay Passed: Y

D. Public Presentation to/or Discussion with the Board

- None

E. Progress & service reports

- Stacy: Director's Report- 2 new employees- Kendra Willcox and HS student from Lincoln
- Dee: Stats- Summer Reading and FY 20 annual numbers, and July stats to reference

F. Committee Reports:

- None

G. Unfinished Business:

- Update on library donations and shed on hold for right now. Will continue to use the garage across the street. Friends taking donations on Saturday from 9-2 and Book sale on 9/18 at Great Western.

H. New Business:

- Stacy Review- Scott proposed that we set a consistent time each year to deliver it to Stacy each August Board meeting.

Motion to approve to deliver Stacy's Annual Review at the August meeting Approve by: Amy Second: Fabian Passed: Y

- New website- easier to use, more options. Stacy will research hiring a web designer service.
- Services for student remote learners- Stacy is thinking ahead about a possible increase in Home School students using the library. Will request data from the school district to help with possible planning.
- Ackworth Contract- Ackworth Mayor reached out to Stacy to see if they could get a 1 year contract.

Motion to approve a contract for Ackworth to use Carlisle Library Approve by: Kay Second: Scott Passed: Y

- Update Equipment Circulation Policy- Stacy shared the multiple electronic policies we have and shared the desire to condense them into one, and to also add the new cities that are now getting contracts to the policy.

Motion to approve the change to the equipment circulation policy approve by: Jim Second: Scott Passed: Y

I. Library Vision/Planning:

- None

J. Foundation/Building:

- Friends is getting ready to launch the Love it or Hate It- check out their Facebook page for more info

K. Communications:

- None

L. Upcoming Events:

- Hamilton Trivia
- Starting up story time soon
- Prepping more kits to take home (crafts, etc.)

M. Adjournment

Adjourned at 8:14 pm

Motion to approve by: Amy Second: Daphne Passed: Y