

# CARLISLE PUBLIC LIBRARY

135 School Street – PO BOX S, Carlisle, Iowa 50047      515-989-0909      Fax 515-989-4328

## CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

October 8, 2020      7:30 PM

### Board Members Present at Meeting:

- X Sherry Amos
- X Marilyn Goodhue
- X Duane Johnson
- X Amy Kluver
- X Scott Mavin
- X Daphne Sayers
- X Fabian Hernandez  
    Kay Randleman
- X Jim Van Gundy

### Others Attending the Meeting:

- X Stacy Goodhue  
    Beth  
    Deven Markley

### Called to order at 7:30pm

A. Disposition of Minutes for September 2020 meeting	
Motion to approve by: <u>Daphne</u> Second: <u>Jim</u> Passed: <u>Y</u>	
B. Director's Financial Report	
Total money to City Hall from the library for September 2020: \$82.48	
Faxes: \$28.50 Earbuds: \$4 ILL: \$21 Replacements: \$28.98	
C. Action on Bills:	
Amazon.....	\$646.73 (books, DVDs, programs, office equipment and supplies)
Credit Card and True Value .....	\$229.14 (postage, notary training, cleaning supplies, programs, conference)
Cyber Solutions.....	\$458.46 (IT services)
Davidson Pest Control.....	\$40.00 (pest control)
ELM USA.....	\$317.07 (disc cleaner repair)
Fareway.....	\$4.98 (program supplies)
Gale/Cengage Learning.....	\$30.39 (books)
Ingam.....	\$825.71 (books)
Jeffries Cleaning.....	\$375.00 (cleaning service)
Larry's Window Service.....	\$50.00 (window cleaning)
Library Store.....	\$233.55 (book and DVD supplies)
Micromarketing.....	\$405.88 (audio books and DVD's)
Niche Academy.....	\$500.00 (web tutorials)

Penworthy.....\$286.82 (books) Winner's Circle.....\$14.50 (name tags)
Total Bills..... \$4,418.18 Motion to approve by: <u>Scott Second: Duane Passed: Y</u>
D. Public Presentation to/or Discussion with the Board <ul style="list-style-type: none"> <li>• None</li> </ul>
E. Progress & service reports <ul style="list-style-type: none"> <li>• Stacy: Director's Report- Filling in for the children programming, new craft kits are popular, City Pumpkin Fest, but no Spooky House this year. Kathy Spratt will do the Trunk or Treat for the library again.</li> <li>• Stats- Stacy reviewed</li> </ul>
F. Committee Reports: <ul style="list-style-type: none"> <li>• Budget Committee members needed-Duane, Scott, Jim volunteered</li> </ul>
G. Unfinished Business: <ul style="list-style-type: none"> <li>• Unscheduled Closing policy discussion to add a statement at the end that says something to the effect that if the closure extends beyond the already posted scheduled time, then a meeting will need to be called to determine next steps. Stacy will take to the City Administrator and bring back to the next Board meeting for approval.</li> </ul>
H. New Business: <ul style="list-style-type: none"> <li>• Dee resignation and Youth Services Librarian search- some programming is on hold right now. Over 35 applicants for the open position.</li> </ul>
I. Library Vision/Planning: <ul style="list-style-type: none"> <li>• None</li> </ul>
J. Foundation/Building: <ul style="list-style-type: none"> <li>• Heart and Hate It project is still going on for a fundraiser</li> </ul>
K. Communications: <ul style="list-style-type: none"> <li>• Many donations made in Bill Woodyard's name along with many kind notes.</li> </ul>
L. Upcoming Events: <ul style="list-style-type: none"> <li>• Virtual Storytimes Wednesday's at 10:30am</li> <li>• Virtual Star Wars Trivia 10/27 7pm</li> <li>• Book Club 11/3 6:30pm</li> </ul>
M. Adjournment

Adjourned at 8:13 pm

Motion to approve by: Daphne Second: Amy Passed: Y