

# CARLISLE PUBLIC LIBRARY

135 School Street – PO BOX S, Carlisle, Iowa 50047      515-989-0909      Fax 515-989-4328

## CARLISLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

July 9, 2020    7:30 PM

### Board Members Present at Meeting:

- X Sherry Amos
- X Marilyn Goodhue  
    Duane Johnson
- X Amy Kluver  
    Scott Mavin
- X Daphne Sayers
- X Fabian Hernandez
- X Kay Randleman
- X Jim Van Gundy

Welcome to new board member- Jim Van Gundy

### Others Attending the Meeting:

- X Stacy Goodhue
- X Dee Shalon  
    Beth  
    Deven Markley

Called to order at 7:32 pm

Due to Covid-19 the Library Board meeting will be conducted virtually via Zoom and in person at 7201 SE 52<sup>nd</sup> St. Carlisle, IA 50047.

Join Zoom Meeting

<https://us02web.zoom.us/j/88386170215?pwd=WDBML2dVdm96OGJuYjVjM2xxaUpaQT09>

Meeting ID: 868 8017 4100

Password: 943155

Dial by your location

312 626 6799 US

A. Disposition of Minutes for June 2020 meeting

Motion to approve by: Daphne Second: Fabian Passed: Y

B. Director's Financial Report

- Total money to City Hall from the library for June 2020: \$164.47  
Faxes: \$29.50 Earbuds: \$0 ILL: \$8 Replacements: \$66.97 Donation: \$60

C. Action on Bills:

1. Amazon.....\$417.99 (books, av, programs)
  2. Burt Public Library.....\$87.00 (books)
  3. Credit Card and True Value .....\$246.95 (year of Zoom, renewal of membership for ARSL,program prizes)
  4. Cyber Solutions.....\$433.46 (IT services)
  5. Davidson Pest Control.....\$40.00 (pest control)
  6. Dollar General.....\$12.99 (program supplies)
  7. Fareway.....\$16.31 (program supplies)
  8. Indoff.....\$12.43 (envelopes)
  9. Ingram..... \$865.47 (books)
  10. Roberts.....\$90.65 (air conditioning check)
  11. Secretary of State.....\$90.00 (application for notary)
- Total Bills..... \$2,313.258

Motion to approve by: Daphne Second: Amy Passed: Y

D. Public Presentation to/or Discussion with the Board

- None

E. Progress & service reports

- Stacy: Director's Report- Received WCPP grant to purchase Hot spots to be checked out, Civic Ready App
- Dee: Stats- year end stats, a full report next month of the end of the year data

F. Committee Reports:

- None

G. Unfinished Business:

- Discussion of training videos from June

H. New Business:

- Shed- brainstormed a few ideas. Stacy will check into the Hardware Store for other possibilities also.
- Stacy Review- message from Scott 'We are past due on conducting the annual review for Stacy. By the end of this weekend I will be sending to each board member a series

of questions regarding Stacy's performance. I would ask that each person answer each area/question with a score using the rating system of 1-5. You can also leave comments for any of the areas. There will also be a place to add any comments to the items at the bottom of the list.

**RATINGS: 1=Excellent 2=Above Average 3=Average 4=Below Average 5=Unsatisfactory N=Not Applicable**

I would ask that each person on the board (Marilyn you are always exempt from this comment due to the family relationship) to please reply with ratings and comments as soon as possible and preferably by July 18. This will allow me to compile the results, confer with the City Administrator, report the results to the board prior to our August meeting, and finally sit with Stacy at the time of our August meeting to share our review.

Thank you for your assistance in getting this review completed in a timely manner!’

I. Library Vision/Planning:

- None

J. Foundation/Building:

- Tour of Homes now cancelled. Looking for ideas for future events.

K. Communications:

- None

L. Upcoming Events:

Virtual:

Teen Break Out Box 7/10 7pm

4<sup>th</sup> and 5<sup>th</sup> Break Out Box 7/17 6:30pm

Trivia 7/20 7pm

Book Club 8/4 6:30pm

Weekly storytime and PJ storytime

M. Adjournment

Adjourned at 8:11 pm

Motion to approve by: Daphne Second: Fabian Passed: Y